



## REQUIRED READING FORM

After reading any book from the MCPM Required Reading List, type a 300-word report containing a summary of the book's major points and how the principles may be applied to the workplace.

|                                |                             |
|--------------------------------|-----------------------------|
| Name of Participant            | CPM Level Completed To Date |
| Email Address                  |                             |
| Organization/Division          |                             |
| Work Address (Street/City/Zip) |                             |
| Work Telephone No/Ext          |                             |
| MAGIC Identification Number    |                             |

I have read the book listed below and wish to submit it for a required reading credit for:

|   |   |
|---|---|
| <input type="checkbox"/> CSM Levels I-III | <input type="checkbox"/> CPM Levels IV-VI |
|---|---|

|                  |           |      |
|------------------|-----------|------|
| Participant Name | Signature | Date |
|------------------|-----------|------|

*Submit to the MCPM Program Director via email.*

|                                |      |
|--------------------------------|------|
| MCPM Program Director Approval | Date |
|--------------------------------|------|

**PLEASE SEND FORM TO:** Shondra Houseworth, MBA, CPM, MCPM Program Director  
210 East Capitol Street, Suite 350 Handmail  
Jackson, MS 39201  
Phone: (601) 359-2715  
Fax: (601) 359-2717  
Email: [shondra.houseworth@mspb.ms.gov](mailto:shondra.houseworth@mspb.ms.gov)

Title of Book

Author

Summary of the book's major points. Discuss how the principles may be applied in the workplace.  
*Minimum 300 words. Attach additional pages if needed.*